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17 November 1959

MEMORANDUM FOR: CIA Librarian  
Chief, Machine Division

SUBJECT : Abbreviations of Security Classifications in Bibliographic  
References

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1. As a result of a suggestion made by [ ] to abbreviate further the security classifications shown for the entries in the Intelligence Publication Index (IPI), we are planning to use the abbreviations listed below effective 1 January 1960. We have selected this effective date in order to maintain uniformity of entries appearing in the July-December cumulation.

TS	-	Top Secret
S	-	Secret
C	-	Confidential
R	-	Restricted
OUO	-	Official Use Only
U	-	Unclassified

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2. [ ] has determined that these same abbreviations can be used in the bibliographic references typed for the Intellofax System and if you have no objection we will adopt them for such use effective 1 January 1960.

3. Please indicate your concurrence on the copy of this memorandum provided and return to me for file.

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Chief, Document Division

cc: AD/CR

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CONCURRENCE: [ ]

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